



# Understanding SCHOOL ATTENDANCE

## A GUIDE FOR PARENTS

The Government's target is for 80% of students to attend **regularly** – meaning they are at school **more than 90%** of the time

**REGULAR ATTENDANCE**  
More than 90% attendance

- ✓ Absent fewer than 5 days in a term
- ✓ Good progress
- ✓ Building confidence

**Letter 1** **IRREGULAR Attendance**  
80%–90% attendance

- ✓ Absent 5–9 days in a term
- ✓ Missing key lessons
- ✓ Harder to keep up

**Letter 2** **MODERATE ABSENCE**  
70%–80% attendance

- ✓ Absent 10–14 days in a term
- ✓ Falling behind
- ✓ Learning gaps growing
- ✓ Falling behind

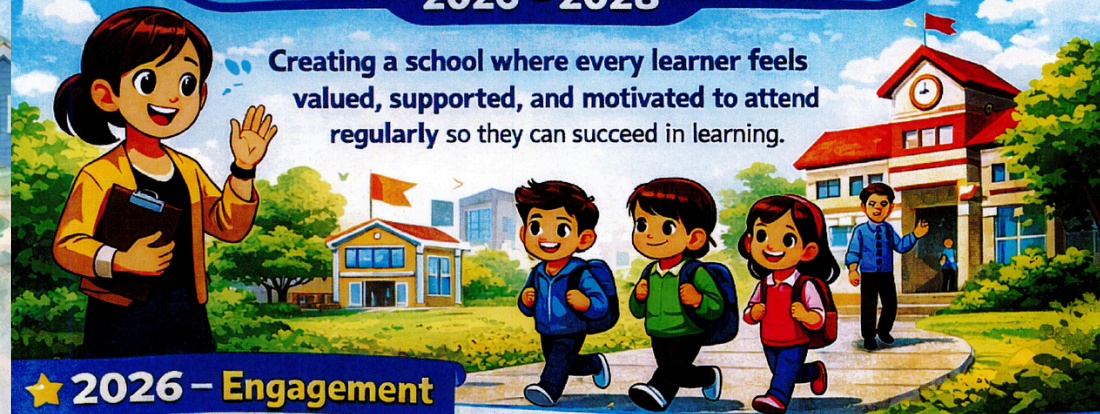
**Letter 3** **CHRONIC Absence**  
70% attendance or less

- ✓ Absent 15+ days in a term
- ✓ Falling behind
- ✓ Serious impact
- ✓ long-term issues

Let's help our children succeed together!  
**We're here to support your child's learning journey.**

# Pomaria Primary School

## Attendance Strategic Plan 2026 – 2028



Creating a school where every learner feels valued, supported, and motivated to attend regularly so they can succeed in learning.

### ★ 2026 – Engagement

**Goal: Increase Regular Attendance to 80%**

#### ★ Key Actions

✓ Introduce the **STAR Attendance System**  
A clear step-by-step approach that helps staff respond quickly when attendance concerns appear.

👤 Strengthen Partnership with **Families**  
Working alongside **families** so everyone understands the importance of regular attendance.

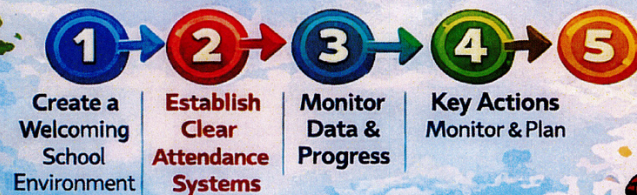
👤 **Clear Attendance Reports for Families**  
Twice a year families will receive a simple report showing:  
● Attendance percentage  
● Attendance category  
● Who to contact for your learning progress

📊 **Attendance percentage**

- Attendance category
- How attendance affects learning progress
- Who to contact for support



### The Attendance Improvement Cycle



**Pomaria Goal:**  
**80%+**  
of learners attending school regularly

